

AMDA

College and Conservatory
of the Performing Arts

LOS ANGELES CAMPUS

The American Musical
and Dramatic Academy

NEW YORK CITY CAMPUS

2017 Course Catalog Addendum

June 8, 2017

This catalog addendum contains new and updated information, as well as corrections of errors in the original catalog. These changes replace what is printed in the current catalog and are effective as of the Summer 2017 term. The left column indicates whether a section is an addition or replacing existing text and where the original sections appear in the Summer 2017 Course Catalog. Text being replaced is highlighted in yellow.

Page 7, State Approvals

ORIGINAL TEXT

■ California

AMDA'S approval to operate in the State of California is based on provisions of the California Private Postsecondary Education Act (CPPEA) of 2009, which was effective January 1, 2010. AMDA is granted approval to operate under the terms of California Education Code (CEC) section 94890(a)(1) until December 31, 2020 per CEC section 94890(b). The Act is administered by the Bureau for Private Postsecondary Education (BPPE), under the Department of Consumer Affairs.

REPLACEMENT TEXT

■ California

This institution is a private institution approved to operate by the California Bureau for Private Postsecondary Education. Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.

Page 36, Bachelor of Fine Arts Degree in Acting

ADDITION

Addition immediately follows paragraph ending in "...transition to the performing arts industry."

NEW TEXT

Performing arts jobs* include, but are not limited to: Actor (27-2011), Artistic Director (27-1011), Dialect Coach (25-1121), Drama Coach (25-1121), Voice Over Artist (27-2011).

*The 6-digit codes following each job represent the Standard Occupational Classification determined by the Bureau of Labor Statistics (www.bls.gov).

Page 40, Studio Conservatory

ADDITION

Addition immediately follows paragraph ending in "...confidence and a professional work ethic."

NEW TEXT

Performing arts jobs* include, but are not limited to: Actor (27-2011), Artistic Director (27-1011), Dialect Coach (25-1121), Drama Coach (25-1121), Voice Over Artist (27-2011).

*The 6-digit codes following each job represent the Standard Occupational Classification determined by the Bureau of Labor Statistics (www.bls.gov).

Page 46, Bachelor of Fine Arts Degree in Music Theatre**ADDITION**

Addition immediately follows paragraph ending in "...transition to the performing arts industry."

NEW TEXT

Performing arts jobs* include, but are not limited to: Choir Singer (27-2042), Lyricist (27-2042), Music Director (27-2041), Music Teacher (25-1121), Singer Songwriter (27-2042), Theatre Company Owner (27-2032), Opera Singer (27-2042).

*The 6-digit codes following each job represent the Standard Occupational Classification determined by the Bureau of Labor Statistics (www.bls.gov).

Page 50, Integrated Conservatory**ADDITION**

Addition immediately follows paragraph ending in "...confidence and a professional work ethic."

NEW TEXT

Performing arts jobs* include, but are not limited to: Choir Singer (27-2042), Lyricist (27-2042), Music Director (27-2041), Music Teacher (25-1121), Singer Songwriter (27-2042), Theatre Company Owner (27-2032), Opera Singer (27-2042).

*The 6-digit codes following each job represent the Standard Occupational Classification determined by the Bureau of Labor Statistics (www.bls.gov).

Page 56, Bachelor of Fine Arts Degree in Dance Theatre**ADDITION**

Addition immediately follows paragraph ending in "...potential career paths within the performing arts industry."

NEW TEXT

Performing arts jobs* include, but are not limited to: Ballet (27-2031), Choreographer (27-2032), Dance Academy Owner (27-2032), Dance Instructor (25-1121), Dancer (27-2031).

*The 6-digit codes following each job represent the Standard Occupational Classification determined by the Bureau of Labor Statistics (www.bls.gov).

Page 60, Dance Theatre Conservatory**ADDITION**

Addition immediately follows paragraph ending in "...confidence and a professional work ethic."

NEW TEXT

Performing arts jobs* include, but are not limited to: Ballet (27-2031), Choreographer (27-2032), Dance Academy Owner (27-2032), Dance Instructor (25-1121), Dancer (27-2031).

*The 6-digit codes following each job represent the Standard Occupational Classification determined by the Bureau of Labor Statistics (www.bls.gov).

Page 64, Bachelor of Fine Arts Degree in Performing Arts

ADDITION

Addition immediately follows paragraph ending in "...demands of the entertainment industry."

NEW TEXT

Performing arts jobs* include, but are not limited to: Actor (27-2011), Artistic Director (27-1011), Dialect Coach (25-1121), Drama Coach (25-1121), Voice Over Artist (27-2011), Choir Singer (27-2042), Lyricist (27-2042), Music Director (27-2041), Music Teacher (25-1121), Singer Songwriter (27-2042), Theatre Company Owner (27-2032), Opera Singer (27-2042), Ballet (27-2031), Choreographer (27-2032), Dance Academy Owner (27-2032), Dance Instructor (25-1121), Dancer (27-2031).

*The 6-digit codes following each job represent the Standard Occupational Classification determined by the Bureau of Labor Statistics (www.bls.gov).

Page 69, Notification and Acceptance of Admission

ORIGINAL TEXT

Additional note for prospective students at the AMDA Los Angeles Campus: Based on the State of California school approval requirements, as a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an Enrollment Agreement. These documents can be downloaded from amda.edu.

REPLACEMENT TEXT

Additional note for prospective students at the AMDA Los Angeles Campus: As a prospective student, you are encouraged to review this Catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

Pages 78-79, Library Resources

ORIGINAL TEXT

Library Resources

The AMDA Library is an innovative partner in the pursuit of academic excellence for the AMDA community and a leader in dynamic performing arts information services. The library provides a welcoming facility that supports students, alumni, faculty and staff in their academic, artistic and professional goals by providing enhanced access to organized performing arts collections and instructional resources, promoting local cultural events and activities, providing free or discounted access to live theatrical and premier cinematic performances and assisting in individual professional development. The library is a vital cultural resource for the AMDA community that fosters collaboration among students, alumni, faculty and staff in the pursuit of artistic development and scholarly activity of the highest quality.

The combined AMDA Performing Arts Libraries in Los Angeles and New York house an extensive collection of performing arts materials, including over 75,000 individual pieces of sheet music, 6,000 play scripts, nearly 1,000 piano and vocal scores, 800 songbooks, 900 musical librettos, 300 screenplays, 2,000 audio recordings, 2,000 video recordings and numerous source materials, biographies, autobiographies, reference sources and additional research materials.

The Library offers a quiet reading room, access to audio and video stations, computers with printer access, a wireless internet connection and a copy machine. All performing arts materials are easily accessible and are housed either in the main Library or in the Library Archive. Instructional materials are available to support faculty curriculum development and research for all disciplines. Alumni are granted access to the Library to support their career development, creative projects and research.

All Library patrons must have a valid AMDA ID card to access the Library collections. Personal tours and orientation sessions are available upon request.

REPLACEMENT TEXT

Library Resources

The AMDA Library is a vital cultural resource for the AMDA community, supporting students, alumni, faculty and staff in their academic, artistic and professional goals. The Library provides access to performing arts collections and instructional resources, and assistance in individual professional development.

The combined collections of the AMDA Performing Arts Libraries in Los Angeles and New York house more than 75,000 individual pieces of sheet music, 6,000 play scripts, nearly 1,000 piano and vocal scores, 800 songbooks, 900 musical librettos, 300 screenplays, 2,000 audio recordings, 2,000 video recordings, and numerous source biographies, reference sources, and research materials.

The Library offers a reading room, audio and video stations, computers, printers, wireless internet and a copy machine. All materials are easily accessible either in the main Library or the Library Archive. Instructional materials are available to faculty for curriculum development and research.

All Library patrons must have a valid AMDA ID card.

■ Online Access to Library Catalog and Accounts

The AMDA Library's online catalog that is available to AMDA students, faculty, staff, and alumni at www.amda.edu/lalibrary. (There are links to the library catalog on the student and faculty portals.) Students and faculty are able to renew and hold materials online. The online catalog has links to OverDrive eBooks and several databases or academic periodicals and journals.

■ Library Hours of Operation (subject to change)

Monday through Thursday: 9:00am–11:00pm

Friday: 9:00am–7:00pm

Saturday: 1:00–5:00pm

Sunday: 1:00–8:00pm

Contact the Library at 323.603.5924 for current hours.

Page 85, Notification and Acceptance of Admission**ORIGINAL TEXT****Notice Concerning Transferability of Credits and Credentials Earned at AMDA**

The transferability of credits earned at AMDA is at the complete discretion of an institution to which students seek to transfer. Acceptance of the Bachelor of Fine Arts Degree you earn in Acting, Music Theatre, Dance Theatre or Performing Arts or acceptance of the certificate earned in the Studio Program, Integrated Program or Dance Theatre Conservatory Program is also at the complete discretion of the institution to which students seek to transfer. If the credits, degree, or certificate earned at this institution are not accepted at the institution to which students seek to transfer, it may be required to repeat some or all of the coursework at that institution. For this reason, students need to make certain that their attendance at this institution will meet their educational goals. This may include contacting an institution to which students may seek to transfer after attending AMDA to determine if their credits, degree, or certificate will transfer.

AMDA has not entered into an Articulation or Transfer Agreement with any other college or university.

REPLACEMENT TEXT**NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credits you earn at AMDA is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the Bachelor of Fine Arts Degree you earn in Acting, Music Theatre, Dance Theatre or Performing Arts or acceptance of the certificate you earn in the Studio Program, Integrated Program or Dance Theatre Conservatory Program is also at the complete discretion of the institution to which you may seek to transfer. If the credits, degree, or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending AMDA to determine if your credits, degree, or certificate will transfer.

AMDA has not entered into an Articulation or Transfer Agreement with any other college or university.

Page 110, Grievance Procedure**ORIGINAL TEXT****■ Grievance Procedure**

A grievance procedure is provided for the timely and equitable disposition of student complaints alleging unlawful discrimination on the basis of race, creed, color, national or ethnic origin, age, sex (including sexual harassment), marital status or disability in any educational or employment program, policy, or practice of AMDA for which the student is otherwise qualified. All students of AMDA may use this procedure.

Any AMDA student who believes that they have been the victim of discrimination should initially attempt to resolve the matter informally with the AMDA Education Department, Director of Administrative Services or a designated member of the administrative staff.

ORIGINAL TEXT CONTINUED »

REPLACEMENT TEXT**Student Complaint Policy and Procedures****■ Purpose**

The primary objectives of this Student Complaint Procedure are to ensure that students have the opportunity to present complaints to AMDA regarding a certain action or inaction by a member of the AMDA community regarding academic matters and that AMDA has a consistent way of resolving those complaints in a fair and just manner. This Student Complaint Procedure applies to problems arising in the relationship between a student and AMDA that are not governed by other specific complaint procedures. Upon request from any student, the Education Services Office will provide guidance about the appropriate system for redress of a particular complaint.

REPLACEMENT TEXT CONTINUED »

Page 110: Grievance Procedure (continued)**ORIGINAL TEXT
(CONTINUED FROM PREVIOUS PAGE)**

Cases involving discrimination and especially sexual harassment are particularly sensitive and demand special attention to the issue of confidentiality. Dissemination of information relating to any matter of discrimination shall be limited to only those directly involved in the reporting and resolution process to ensure that the privacy of those involved is assured to the furthest extent possible.

Every effort will be made to maintain confidentiality in discrimination matters so that members of the AMDA community may use the grievance procedures without fear of reprisal or retaliatory action.

AMDA's full policies and procedures are available in the Education Department and in the Student Handbook available on amda.edu.

**REPLACEMENT TEXT
(CONTINUED FROM PREVIOUS PAGE)****■ Review**

If a student decides to file a complaint, they must do so in writing to the appointed academic administrator. Any such written complaint must be received by the administrator no later than forty-five calendar days after the student first became aware of the facts which gave rise to the complaint. The administrator should conduct an informal investigation as warranted to resolve any factual disputes. The administrator may appoint an impartial fact-finding panel to conduct an investigation. The administrator must state the terms and conditions of the investigation in a memorandum appointing the fact-finding panel. A fact-finding panel appointed shall have no authority to make recommendations or impose final action. The panel's conclusions shall be limited to determining and presenting facts to the administrator in a written report.

Based upon the report of the fact-finding panel if any, the administrator shall make a determination and submit his or her decision in writing to the student and to the person alleged to have caused the complaint within ten calendar days of receipt of the panel's report. The written determination shall include the reasons for the decision, shall indicate the remedial action to be taken if any, and shall inform the student of the right to seek further review.

■ Appeal Procedures

Within ten calendar days of receipt of the administrator's decision, a student who is not satisfied with the response of the administrator after the initial review may seek further review by submitting the written complaint, together with the administrator's written decision, to the assigned Senior Administration official or appointed designee.

The Senior Administration Official or appointed designee's action will be limited to a review of the basis for the administrator's decision and need not involve a new factual investigation. The Senior Administration Official/appointed designee may direct that further facts be gathered or that additional remedial action be taken. Within 15 calendar days of receipt of the request for review, the Senior Administration Official/Appointed designee will submit his or her decision in writing to the student and to the person alleged to have caused the complaint. The written disposition shall include the reasons for the decision, and it shall direct a remedy for the aggrieved student if any. The appeal decision is considered final.