Continuing Student Housing Registration: Summer 2016

CURRENT HOUSING INFORMATION

Official Distribution Date: Monday, April 4, 2016
Return to the Student Services Office by: Friday, April 29, 2016

Name: ___________________________________________ Student ID#: ________________________________

Last       First       Middle Initial

E-mail: ________________________________ Phone Number: ________________________________

If you currently live off campus and are interested in campus housing:

Street Address
City
State
Zip Code

Change of Campus: ☐ New York transferring to Los Angeles  ☐ Los Angeles transferring to New York

HOUSING REQUEST

Please select all that apply:

☐ Cancel Housing – I no longer need AMDA Housing for the Summer 2016 semester

  I understand that by cancelling housing, a space will NOT be reserved for me for the Summer 2016 semester and I am required to move out by the Spring 2016 contract end date.

☐ I would like to keep student housing for the Summer 2016 semester:
  ☐ Keep my current room*

  You must submit a full roommate roster below in order to select this option. If you do not choose roommates, it is likely that you will be moved.

  ☐ Request a new room (write in room number if applicable):

    ☐ Bungalows _______  ☐ Franklin Building _______

    ☐ Yucca Street Residence Hall ("the Apartments") _______  ☐ Gilbert Residence Hall _______

☐ I would like to request my roommate(s):

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☐ I would like to live on campus during the Summer 2016 three week intersession.

If you wish to remain in housing during the break between Spring and Summer session (06/04/16 - 06/25/16) check the box above. Students remaining in housing during this time will be billed an additional charge of $500.00 and are contractually responsible for all the same regulations and policies that apply during the summer term. You must be signed up for summer housing (June – October) in order to stay during the interim housing period. Please be aware that you will be required to move to temporary assignment during this three week break. All payments for the June break must be paid by June 1, 2016.

Please do not send forms of payment to the Housing Department.

If you change any of your housing statuses after the deadline, you are responsible for meeting with the Housing Department to complete a Housing Status Change form.
CANCELLATION, LATE, AND OTHER FEES

- Cancellation of housing after April 29, 2016 will result in a $500.00 cancellation fee as well as liability for the $200.00 non-refundable housing service charge.
- Any License received after April 29, 2016 will result in a $175.00 late fee.
  Note: Late licenses will be considered conditionally and you may be placed on a wait list.
- If, after April 29, 2016, students change any status on their license, they will be charged a $50 change fee and could be placed on the wait list for housing.
- Cancellation of housing after the beginning of the semester, Monday, June 27, 2016, will result in liability for the entire housing payment with no refunds.

*For explanation of fees, please review “Payment Requirements” section of the Housing License*

IMPORTANT INFORMATION

- Every effort will be made to accommodate room requests; however, the Housing Department guarantees no building or room preferences.
- Assignments are first made based on seniority and then the date by which your housing license was turned in.
- If the space that you will occupy has a vacancy, a roommate may be assigned, or you may be required to move. You may also request a roommate. Decisions will be at the discretion of the Housing Manager and will be based on availability.
- All Financial Aid requirements and your student account must be current. If not, you may be wait-listed until all arrears on your account are cleared.
- You must read and sign this form and the attached Housing License, indicating you agree to abide by all policies and procedures therein.

Your signature on the AMDA Student Housing License signifies your license to and acceptance of all of the terms of this License.

I have read, I understand, and I hereby agree to all of the above.

______________________________  __________________________
Student Signature                Date

AMDA College and Conservatory of the Performing Arts
Housing License: Summer 2016

Please take the time to read and review this license thoroughly as there have been some changes from previous semesters. Please initial each page and sign on the last. While we would like you to turn this document in as quickly as possible, it is also important that you fully understand and acknowledge the College’s housing policies.

Do not attach any checks, money orders or cash to this Housing License. All forms of payment must be forwarded to Student Accounts.

Attn: Housing Department
6305 Yucca Street
Los Angeles, CA 90028
Fax Number: (323) 469-1739
E-mail: LAHousing@amda.edu

Name (please print): ________________________________________________________
Last ___________________________ First ___________________________ Middle Initial ___________________________

Permanent Address: ________________________________________________________
Street Address: ___________________________________ City: ___________________________ State: ___________________________ Zip Code: ___________________________

**EFFECTIVE DATES OF LICENSE**

<table>
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<tr>
<th>AMDA Group</th>
<th>Contract Start Date</th>
<th>Contract End Date</th>
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<tr>
<td>1st Semester Students</td>
<td>Wednesday, June 22, 2016</td>
<td>Saturday, October 8, 2016</td>
</tr>
<tr>
<td>NY Transfers</td>
<td>Thursday, June 23, 2016</td>
<td>Saturday, October 8, 2016</td>
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<tr>
<td>Readmitted Students</td>
<td>Thursday, June 23, 2016</td>
<td>Saturday, October 8, 2016</td>
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<tr>
<td>BFA Alumni 5th semester</td>
<td>Thursday, June 23, 2016</td>
<td>Saturday, October 8, 2016</td>
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<tr>
<td>Continuing BFA &amp; Conservatory Students</td>
<td>Saturday, June 25, 2016**</td>
<td>Saturday, October 8, 2016</td>
</tr>
<tr>
<td>Pending Graduates</td>
<td>Saturday, June 25, 2016**</td>
<td>Sunday, October 9, 2016</td>
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**Early move-ins will not be granted for those who are returning to campus.**

All students must vacate their rooms by 4:00 p.m. on the termination date of the Summer 2016 semester lease. Pending Graduates who are taking part in Sunday performances will have until 6 p.m. to vacate. Continuing students who are leaving housing will have until noon to vacate.

This License is for one semester only. Rooms may be reassigned and redistributed at the discretion of the building management and of AMDA during the semester and/or at the end of the semester.

I have read, I understand, and I hereby agree to all of the above. Initial ____________
**PAYMENT REQUIREMENTS**

**Housing Service Charge:** A $200 non-refundable housing service charge is required for each semester a student is in Housing. The $200 service charge reserves a place in Housing, but does not guarantee a student’s specific building choice or room assignment.

**Payments:** A student’s housing payments are part of the student’s school accounts. Student is fully responsible for student’s housing payments during the effective dates of the License. Not satisfactorily meeting student’s housing payments shall result in dismissal from housing, and possible dismissal from AMDA. Housing payments include all administrative charges incurred during the effective dates of this License.

**Refunds:**
- If a student cancels Housing prior to the semester start date, all Housing payments shall be refunded (with the exception of the $200 non-refundable housing deposit), and a $500 cancellation fee will be assessed.
- Upon the effective date of this License, if a student cancels, withdraws, moves out, or is dismissed, there are absolutely no refunds of any housing monies already paid, and full housing payment for the semester will be due. Students who use Title IV funds to pay for housing should refer to the Tuition Refund Policy concerning the return of Title IV funds to the source if a student withdraws or is dismissed from school and housing.
- **Payment Credits:** Once the student’s financial responsibilities have been met, any account excesses will be processed within 45 days of the expiration of this License. Any housing payment excess will be applied to outstanding tuition account balances before issued as a refund.

**Statement of Student’s Housing Financial Responsibility:** In the event that a student cancels, withdraws, is dismissed, or does not return, the student must leave housing immediately. The student will be responsible for the payment of housing for the entire current semester. Student must completely vacate housing. Student may not remove belongings if left past the move-out date until any due storage fees are paid. (see section on “Moving Out”)

**Moving Out:** If a student does not return for the following semester, the student must completely vacate Housing by the contract end date. All of a student’s possessions must be removed by the student. Storage of possessions in room is absolutely prohibited to all students upon termination of License. Neither the residence nor AMDA will be responsible for any possessions left behind. Should student not comply with this regulation, AMDA has the right to charge an overnight fee of $50 per day until belongings are removed. Student may not remove belongings if left past the move-out date until overnight fees are paid.

**Room Condition:** Students rooms must be left in the condition in which they were originally assigned. A charge may be incurred for any trash, food or other personal belongings left behind. Unless responsibility is claimed by one or more residents, the charge will be split among all residents of the room, floor or building, as appropriate.

**Access To Rooms, Inspections and Damages:** AMDA reserves the right to regulate the use of housing in accordance with its policies. Each housing unit (room) may be inspected anytime and without prior notice to or consent from the student by a designated AMDA official as appropriate and/or necessary to ensure compliance with rules and regulations, safety and the orderly maintenance of housing. AMDA has the right of access to all rooms, including the right to enter, inspect and conduct a search, for the purpose of making routine or emergency repairs as necessary, for maintenance of health and safety and for purposes of discipline, without prior notice to, or consent from the student. During periods when the student is not occupying the housing unit, AMDA reserves the right to use the housing unit for any purpose. Each student is financially responsible for any damages or losses incurred in the room including but not limited to damage to walls, cupboards, fixtures, dressers, tables, chairs, and any other items supplied. Unless individual responsibility is established before departure, charges for damage to a room or its furnishings and/or cleaning beyond what would usually occur between semesters shall be assessed equally among all students in each room, regardless of who caused such damage or defacement. Student agrees and accepts that when individual responsibility for any and all assessed charges is disputed by students in a particular room, said charges shall be divided equally among all students in the particular room, and each student shall be equally responsible for paying all assessed charges. Minimum replacement costs for the following furniture are subject to change, but are currently at the following amounts: Bed (not including mattress): $250; Mattress: $180; Desk: $200; Chest: $200; Chair: $40. In addition, any maintenance, cleaning, or repair charges will be assessed, and the students will be billed accordingly.

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I have read, I understand, and I hereby agree to all of the above. Initial ____________

AMDA College and Conservatory of the Performing Arts
The resident agrees to review and abide by all the AMDA policies and regulations that are, or shall become effective during the term of this License. These policies and regulations are included in the Housing Contract and License, the Student Handbook, and other publications distributed by AMDA. Violation of the following rules is grounds for immediate dismissal from housing and possible dismissal from AMDA.

**Student Responsibility & Conduct:** Students are expected to be alert and to maintain personal responsibility for their safety at all times. Conduct which poses a threat, a potential threat, or a perceived threat to oneself, the community, or physical property is forbidden. If there is a problem or concern, students should follow proper reporting procedures.

**Safety and Security:** Students must comply with any and all security measures deemed appropriate by AMDA or building officials. Security procedures may change at any time without advance notice.

**Access:** AMDA officials may enter any room as necessary for routine health and safety inspections and in the case of an emergency. During non-emergency situations, AMDA staff will announce their presence (for example, by knocking). Housing is the property of AMDA and may be entered at any time.

**Student ID Cards:** Students will be issued photo AMDA ID cards at orientation. Students are required to carry AMDA ID cards with them at all times. Students will also be required to show AMDA IDs to any AMDA staff upon entering all AMDA buildings. (See full ID Policy in Campus Code of Conduct section in the Student Handbook.)

**Move-in/Move-out Times:** All students must move in on designated days only and must fill out a Room Condition Report (RCR) once arriving to AMDA Housing. All students moving out of housing must inform the Housing Department of their departure and a Housing Exit Form is required to be filled out before students permanently leave housing. End of semester move-outs must be scheduled in advance with the Housing Department in accordance with dates and times set by AMDA. No student shall move in to or transfer to any room without prior written permission from the Housing Department. When the student vacates their assigned space, student shall remove all personal property. Personal property left behind shall be disposed of by building personnel, or donated to local charities. If student does not officially check out, return keys, and vacate the space by the date specified in this Housing License, AMDA reserves the right to change the locks to the room at the expense of the student, and prohibit student from entering the room or the facility in which it is located. Additionally, student shall be responsible for all costs and direct or indirect damages suffered by AMDA as a result of student's failure to check out and vacate by the date specified in this Housing License, including, without being limited to, a $50 overnight fee for every evening a student and/or their belongings are in the room, the cost of accommodations for each person who would otherwise have occupied the assigned space and all legal and other expenses incurred by AMDA in connection with removing the student from the assigned space.

**Belongings:** A student may not bring an excess of personal belongings and should not bring items of special value to store in room. AMDA does not provide a safe in student’s room. AMDA does not guarantee and is not liable for the safety and security of room contents at any time. AMDA accepts no responsibility for loss or damage to Student’s personal property for any reason, including, but not limited to, theft, damage, fire, steam, electricity or water.

**Incense and Candles:** Incense and/or candles in any room or in any area of the building are prohibited at all times whether or not they are in use. Upon discovery, these items will be confiscated. The use of candles or incense as props (whether in use or not) is not allowed.

**Appliances:** Appliances in good repair (e.g. hot plates, coffee makers, George Foreman grills, etc.) are permitted. If the items pose or appear to pose a safety hazard, they will be removed from the resident's unit.

**Furnishings:** Students who move in their own furniture take full responsibility of any maintenance, loss or damage. No AMDA assigned furniture may be moved from one room to another unless by AMDA staff and no furniture may be removed from housing. Upon vacating AMDA housing, the furniture, appliances, and general room condition must be the same as when initially occupied. Internet/Landlines: AMDA provides free Wi-Fi throughout the residence halls to allow students access their AMDA Student Portal. However, this internet is not intended for excessive downloading, gaming and/or streaming movies. Students interested in upgrading their internet or phone services to allow for increased speed and signal strength may install private service in the rooms. Students who choose to install these services must be present for installation and are solely responsible for all charges and fees for installation and monthly usage. If a student requests or is required to change rooms during a semester, the arrangements for and the costs of having the line transferred are the student’s sole responsibility. Students may choose to use a cellular phone as an alternative.

**Mail:** AMDA strongly suggests that students have all mail and packages sent to the Mailroom at the main campus address: 6305 Yucca Street, Los Angeles, CA 90028.

**Cable/WiFi Installation:** Should you desire cable TV or Internet service in your room, after your arrival at AMDA, you may contact the local cable service provider to arrange for service. In Los Angeles, you can contact Time Warner Cable at 888-TW-CABLE.
or 888-892-2253. Some general information regarding your decision to have cable service follows: The decision to install cable is your decision and the costs are your responsibility. AMDA cannot reimburse you for installation or usage. The cost for cable installation varies. Cable companies run installation/rate specials frequently, and you should inquire about any specials when you call for service installation. If you take advantage of a special offer, remember to ask if your rates will change after a certain period of time. A monthly bill for cable service varies depending on the service option(s) you choose. They offer Internet services and cable television. Monthly service charges are generally $50 to $250 depending on the services you select. If you share the cable/Internet service with a roommate, it is your responsibility to work out payment arrangements between yourselves. If a roommate moves out for any reason during the semester, the remaining occupant(s) would be solely responsible for all payments and fees. Remember that you may cancel your cable service at any time by calling your service provider. If you request or are required to change rooms, the arrangements for and the cost of having the service transferred to your new room are your responsibility. You are responsible for notifying your service provider when you move out of housing or when you move to a different location within AMDA housing. Please note that the installation of satellite dishes is not permitted. An AMDA maintenance technician may need to be on site during installation. Please notify the Housing Department (LAHousing@amda.edu) one full business day in advance so that a staff member can be present, if needed.

Care/Cleanliness of Room: Students are responsible for the care and cleanliness of their rooms and/or bathrooms for health and safety reasons. Each student will be accountable for any deterioration of the room or its contents (beyond normal wear and tear). Charges will be assessed for such damages deterioration, and/or uncleanness (see Inspections and Damage section). Students are expected to keep their rooms clean and those who live in rooms with baths are expected to clean their own bathroom facilities. All AMDA student rooms are subject to weekly room inspections.

Refuse/Recycling: Garbage must be carefully and neatly disposed of in closed bags and in a manner designated by the building. All refuse is processed via a single-stream recycling (a system where all materials are collected together and sorted at an outside facility).

Appearance: Students must wear street shoes and may not walk in public areas without footwear. Students must dress appropriately in all public areas. No dance shoes or inline skates are permitted in the residence halls.

Behavior: Students shall not engage in inappropriate behavior with other occupants of their building. Students are expected to abide by the Campus Code of Conduct at all times.

Advertising, Publicity and Solicitation: All publicity must be in accordance with the policies of AMDA. For any event advertised on the campus or in the residence hall, the following must be adhered to: Before it is copied, the original poster must be brought to Student Services for approval. Flyers without an approval stamp will be removed. Flyers must state the name(s) of the sponsoring organization(s)/people, a contact name and phone number or e-mail address. Advertising may contain no explicit or implicit reference to alcohol or drugs, and language should be sensitive to the wide array of interests and backgrounds represented in the AMDA community. Flyers may be placed on bulletin boards only in the residence halls or the AMDA Café. Flyers are not permitted on the public area windows, doors or walls. Entry doors to the residence halls are reserved for residential life staff flyers only. Flyers other than event publicity (e.g., housing available, services or goods) or commercial offers and other solicitations from non-AMDA sources must be approved through the Student Services Department prior to posting.

Computer Usage: Illegal downloading of music, movies or any other protected material on dormitory networks is strictly prohibited and may result in civil penalties as well as disciplinary action by AMDA. (See full Information Technology Policy in the Student Handbook.)

Hallways & Elevators: Food, drink and personal items are not permitted in the hallways. Food and drink are not permitted in the elevators.

Smoking: AMDA is a non-smoking school, but if a student must smoke it is only allowed in designated areas. Smoking in or around any of the housing areas is strictly prohibited. The law dictates that there is to be no smoking in any common areas of the residences. No one will be able to use an e-cigarette in places where smoking is prohibited. AMDA abides by California State Law which states that smoking is prohibited within 20 feet of any public building.

Roofs and Ledges: Residence building roofs, fire escapes, fire stairs, and ledges are strictly off limits, except as directed by building personnel, police department and fire department in emergency situations.

Parties: Absolutely no parties are allowed in individual rooms and all parties in common areas must be organized by the Resident Advisor staff only, and approved in advance by Administration.

Drugs and Alcohol: The consumption, possession, distribution, sale or transfer of alcohol and/or illegal drugs is strictly prohibited. The use of alcohol containers as props (whether empty or full) is not allowed.

I have read, I understand, and I hereby agree to all of the above. Initial __________
STUDENT HOUSING RULES OF CONDUCT CONT.

Weapons Policy: Firearms, knives and other dangerous weapons are prohibited in AMDA housing. Any device that has the appearance and/or function of a serviceable weapon or is used to simulate a real weapon or used as a prop is also prohibited in residence halls.

Vandalism: Graffiti or vandalism of any sort in elevators, hallways, rooms, etc., is absolutely prohibited. Students are not permitted to paint any part of their rooms or write on walls, cupboards or mirrors with any type of writing instrument.

Throwing Objects from Windows: Throwing any object from any window at any time is prohibited.

Windows: Windows containing portable air conditioning units may only be opened from the top; under no circumstances should a student attempt to open the bottom window containing a portable air conditioning unit.

Elevators: No more than stated person limits are allowed on any elevator at any time.

Guests: Only AMDA students are allowed in housing. Guests are absolutely forbidden. The only exception is for immediate family (siblings, grandparents), parents who may visit between the hours of 9 a.m. and 11 p.m. with a Family Visitor Pass which must be obtained from the Student Services Department. No overnight guests are permitted under any circumstances, regardless of roommate consent or agreement. Family members may not be present in common areas unless accompanied by the AMDA student whom they are visiting. Students are forbidden to have a family member in his or her room while he or she is not there, and it is forbidden for the student to give or lend room keys to any person not authorized in advance by AMDA. Students are responsible for his or her family member’s behavior and possessions while they are on AMDA grounds.

Curfew: Current AMDA students are allowed to visit with each other in their respective residence halls. Students must abide by the quiet hours but can be present in residence halls other than their own on Sunday - Thursday until midnight and Friday-Saturday until 2 a.m. Students must leave their Student I.D. with the guard of the building they are visiting. The College encourages roommates to discuss their personal expectations in regards to student visitors. Students who violate any housing policies while visiting another building may have these privileges suspended. For information pertaining to our policy regarding off campus guests, please refer to the guest policy as stated in this license.

Quiet Hours: Noise will be kept to a minimum at all times within the housing facilities and the areas surrounding the housing facilities. Disorderly conduct, noise, or behavior that disrupts the peaceful enjoyment of the residence hall is prohibited. Quiet hours will be in effect from 11pm to 9am Sunday through Thursday and 1am-10am Friday and Saturday.

Occupancy and Use: Student alone must occupy the assigned space during the License Period.

Service Animals and Pets: AMDA is committed to full compliance with all laws regarding equal opportunity for students with disabilities. Students, the Education Department, faculty and the administration all play a role in ensuring that reasonable and appropriate accommodations are provided in a timely and effective manner. Pets are prohibited on AMDA’s campus and in housing, with the exception of service animals or support animals. A service animal is any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability. A support animal is a companion animal prescribed for a person with a disability by a health or mental health provider because it alleviates one or more identified symptoms or effects of the person’s disability. Students wishing to make a request regarding service animals or support animals are required to identify themselves to the Housing Department and provide medical documentation and all required animal licensing documentation along with the requested accommodation at least 30 days prior to the move-in date of the semester. Any request made regarding service or support animals outside of this time frame shall be evaluated and accommodations may be provided on a case-by-case basis. The Education and Housing Departments will work together to make reasonable accommodations for those students who submit requests. Should there be any conflict between the student requesting accommodations and a roommate (such as allergies or fear of animals), the Housing Department will work to find a solution, taking into consideration the needs of all students.

Noise: Loud or excessive noise is not permitted within the housing facility or the area surrounding the front entrances.

Loitering: No loitering is permitted outside the dormitories or in front of any neighboring buildings.

Rehearsing: Singing, dancing, and/or rehearsing of any kind is prohibited in any area of housing between the hours of 5 p.m. and 10a.m. There is to be no rehearsing or loitering in the lobbies or hallways at any time.

Gender-Neutral Housing: Students may request gender-neutral housing; however the student must know and request his or her roommate(s) and all roommates must agree to live together. All requests for gender-neutral housing will be reviewed by AMDA and assignment of such is not guaranteed. Students requesting gender-neutral housing must be able to fill an entire room or suite. Students requesting Gender-Neutral Housing may be required to meet as a group with the Housing Manager prior to the arrangement being approved. If a gender-neutral housing suite or room drops below capacity for any reason, AMDA reserves the right to dissolve the room structure and return the unit to single-gender housing. If a student is not able

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an appointment should be made with the Student Services Department. Residents can place requests on their own by sending a message to their building’s request e-mail (i.e. Franklin-Request@amda.edu; Allview-Request@amda.edu.) This information is posted on the back of the student's door.

Maintenance Work Orders: Please note that when a student turns in a work order, the student agrees and acknowledges that staff will enter into their room as soon as the work order is received and the student will have their room prepared accordingly. AMDA is not responsible for personal property.

Building Repairs and Campus Construction: On occasion, major maintenance work, painting, and other building repairs will be performed in the residence halls. Be aware that painting, carpet replacement, facility enhancement, lighting projects, extended electrical outage for elevator repairs, and other similar work might affect residents. Any or all of these projects may cause noise, system interruptions, and access changes. We will make every effort to inform residents in advance of any work that might affect their stay.

Keys and Key Charges: With the exception of faulty equipment, students are responsible for the repair and replacement costs of keys and/or locks. Changing room door locks is prohibited unless installed by an AMDA employee. Possessing keys to another student's room is prohibited. Replacement keys for front doors may be purchased for $20. Replacement keys for individual units may be purchased for $5. This charge will be applied to student's account or the student can make a payment through the Student Accounts Department.

Lock Changes: Students are responsible for returning their keys whenever they vacate a room. Any student who fails to return keys checked out in his/her name will be charged the lock replacement fee of $100.

Air Conditioners: Air conditioners are only permitted in the buildings where they are furnished in student rooms. Students may not install their own air conditioner in any room in any of the buildings. Also, air conditioner units should only be used during warm weather as use during cold weather will result in damage to the unit. No repairs to air units will be made during “non-cooling” months. Students using their air conditioners during the non-cooling months will be assessed a penalty of $25.00 per incident.

Lockout Services: AMDA will provide complimentary assistance with up to three lockouts. After the third lockout, a $10 fee will be charged to the student's account.

Condition of the Room(s): The student understands that anything said by AMDA, AMDA staff, or any representative of AMDA about the condition of the room(s), the building, or the land on which it is built is subject to change. The student agrees and will not rely on any promises as to what will be done, unless what was said or promised is written in this License and signed by both you and an AMDA representative. Upon signing this License, the student agrees to accept the room(s) in its present condition "as is."

Individual Property: Students may not possess, deface or destroy any objects or property not belonging to them without the consent of the owner.

AMDA Property: Propping doors, using windows, fire escapes, balconies as entrances or exits and standing on roofs and ledges is prohibited except in the case of an emergency.

Fees and Expenses: If student fails to obey any part of this Housing License, AMDA may immediately or at any time thereafter, with or without notice, except as mentioned elsewhere in this Housing License, perform the obligations of said student under this Housing License, and any and all costs incurred by AMDA associated with its fulfillment of students obligations under Housing License shall be assessed to said student, including any and all legal expenses incurred by AMDA in bringing any disposes proceeding against said student.

AMDA units are not subject to the rent stabilization laws. In any action or proceeding brought by either party as the result of this License, or in any action or proceeding brought by any person(s) occupying the premises to which AMDA and/or the Residence is a party, the parties mutually waive their right to a trial by jury, and AMDA and/or the Residence and any person(s) occupying the premises waive their right to counterclaim in such action or proceeding. This paragraph shall not be construed to eliminate any rights or remedies which cannot be waived by written License.

Sublets: No sublets are allowed.

Failure to Comply: Students failing to comply with any policies, sanctions or verbal instruction from staff members may be subject to disciplinary action.

Termination: This License shall terminate on the above stated date at noon for non-graduates and 6 p.m. for graduates. All students must vacate their rooms by the termination date, and all checkouts must be done with an AMDA representative. Please take this into consideration when making move-out plans. This License is for one semester only. Rooms may be reassigned and redistributed at the discretion of the building management and of AMDA during the semester and/or at the end of the semester.

I have read, I understand, and I hereby agree to all of the above. Initial __________
If you would like a photocopy of this license, please visit the Student Services Department.

This agreement is not a lease and creates no legal rights of landlord/tenant. It is a license granted by AMDA to a student to occupy AMDA-operated housing in adherence to the terms and conditions set forth in this agreement, AMDA reserves the right at any time to terminate, establish or amend any terms and conditions, policies and procedures concerning matters covered herein, without prior notice.

My signature below indicates that I have read and understand fully the AMDA Housing License and agree to abide by all of the conditions, rules and regulations, and rules of conduct. I also agree to pay any and all assessed charges as outlined above. I understand that it is my responsibility to keep current on any changes to this License, which shall be available for review in the Student Services Department.

Student agrees that this License supersedes any and all previous Licenses.

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